

# Wheatley Hill Parish Council

## Grants and Donation Policy

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The Parish Council regularly receives requests for grants and donations from a variety of groups and organisations. A grant or donation is any payment made by the Council to be used by an organisation for a specific purpose that will benefit the parish or residents of the parish.

### Eligibility

The Council will only consider applications for grants and donations from organisations and groups which are based within the Parish, or who can demonstrate that the donation will substantially benefit the parish or residents of the parish.

The Council cannot fund: -

- Individuals.
- Religious or political groups and activities.
- Organisations not registered as charities or not considered not for profit.
- National organisations except where it can be demonstrated that the donation will substantially benefit residents of the Parish.
- Organisations that discriminate on any grounds
- Retrospective applications

### Application Process

Applicants are required to complete an application form which is available from the Clerk to the Council or the website. The Clerk to the Council will receive all applications and collate the necessary information ready for presentation and consideration at the appropriate Council meeting.

All applications will be considered by the Full Council. All applicants will be advised of the outcome, whether successful or not by the Clerk to the Council.

### Conditions of Funding

- The organisation must be either non-profit or charitable. Applications will not be considered from private organisations operated as a business to make a profit or surplus.
- Grants will not be made to organisations, groups or projects that discriminate on any grounds.
- Grants will not be made to individuals.
- Grants will not be made retrospectively.
- Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project. An organisation should have a bank account in its own name.
- The administration and accounting for any grant shall be the responsibility of the recipient. The Council may request that applicants provide written feedback explaining how the grant

has benefited their organisation. If feedback is required, this will be communicated in the decision letter.

- Ongoing commitments to award grants or subsidies in future years will not be made. A fresh application will be required each year.
- Each application will be assessed on its own merits.
- The Council may make the award of any grant or subsidy subject to such additional conditions and requirements as it considers appropriate.
- The Council reserves the right to refuse any grant application.
- The grant or donation shall be used only for the stated purpose otherwise the money shall be returned to the Council except where the Council's prior written consent has been given for the funds to be used for another purpose.
- The Council reserves the right to request repayment of any grant/donation where an applicant does not comply with these conditions.
- Where requests for a grant/donation are agreed, the Council shall determine the amount.
- The Council's decision on any application is final and there is no right of appeal.
- The Council reserves the right to decline any application without giving reasons for its decision.
- Nothing in this Policy prevents the Council from providing a grant or donation to a group, organisation or project without application where the Council considers that the giving of such a grant or donation will bring benefits to residents of the Parish.