

# THE MINUTES OF THE MEETING OF THE WHEATLEY HILL PARISH COUNCIL

HELD ON MONDAY 13 NOVEMBER 2017

**Present:** Councillor Mrs E Carr (Chair)  
Councillors Mrs M Goyns, B Miller,  
Mrs L Stewart and Mrs C Stogdale

**Apologies:** Councillors E Goyns, J Miller and Mrs M Nicholls

**Also Present:** County Councillor J Grant

**1 THE MINUTES OF THE LAST MEETING** held on 9 October 2017, a copy of which had been circulated to each Member, were approved and signed by the Chair.

## **2 PUBLIC QUESTIONS**

The Chair welcomed Mr S Cairns of 5 Cypress View, Wheatley Hill.

Mr Cairns advised he was present at the meeting to provide photographic evidence in relation to the bollards located to the front of his property.

At the last meeting Mr Cairns advised that Durham County Council had installed the bollards at Cypress View following numerous road traffic accidents. Mr Cairns felt the bollards needed to be positioned closer together to provide a more robust barrier to protect his property.

Following discussion Councillor Grant agreed to accompany Mr Cairns to view the bollards and assess the situation.

**RESOLVED** that the information given, be noted.

## **3 POLICE**

The Clerk reported that since the last meeting there had been 127 incidents reported which included 22 reports of anti-social behaviour and 9 thefts.

Members were advised that in the last month the Police had issued 10 Community Protection Warnings (CPW) to youths in Wheatley Hill for their part in various anti-social behaviour incidents. The warnings were valid for 6 months and to date all youths were abiding by the rules of the CPW.

**RESOLVED** that the information given, be noted.

## **4 COUNTY COUNCILLORS REPORT**

The Chair welcomed County Councillor J Grant who provided Members with an update on the following;

- Indiscriminate Parking at Johnson Estate – The issue had been passed to Durham County Councils enforcement team
- Chicane on Woodlands Avenue – issues related to its height
- County Councillors Surgery – 6 December 2017 at Wheatley House
- Cain Terrace/Henderson Avenue
- Wordsworth Avenue – Environmental Improvements

- Durham County Council – Medium Term Financial Plan

RESOLVED that the information given, be noted.

## 5 CORRESPONDENCE

### (1) Request for Financial Assistance

#### (i) Great North Air Ambulance

The Clerk reported the receipt of a request for financial assistance from the Great North Air Ambulance.

RESOLVED that a donation of £100.00 be made from the Section 137 Budget.

#### (ii) All Saints Church

The Clerk reported the receipt of a request for financial assistance from All Saints Church towards their Christmas Fair.

RESOLVED that a donation of £300.00 be made from the Section 137 Budget.

#### (iii) Wheatley Hill Constitutional Club

The Clerk reported the receipt of a request for financial assistance from Wheatley Hill Constitutional Club towards their annual Honorary Members Christmas Party.

RESOLVED that a donation of £300.00 be made from the Section 137 Budget.

### (2) Letters of Thanks

The Clerk reported the receipt of the following letters of thanks.

Councillor Mrs M Goyns  
Haswell and District Mencap Society

RESOLVED that the information given, be noted.

### (3) Wheatley Hill Mothers Club - Christmas Concert

The Clerk reported the receipt of an invitation to attend the annual Christmas concert on 6 December 2017.

RESOLVED that the information given, be noted.

## 6 PLANNING

### (i) Applications

DM/17/02455/FPA – Two bungalows at All Saints Church, Church Street, Wheatley Hill DH6 3PT for Mr W Dolan

DM/17/03482/FPA – Erection of two-storey extension to rear of dwelling at 49 Wheatley Terrace, Wheatley Hill, Durham DH6 3RW for Mr B Frost

DM/17/03351/FPA – Change of use from community hall and playgroup to a warehouse and offices at Methodist Church, Dodds Close, Wheatley Hill for Mr A Ivison

(ii) Approval

DM/17/02201/FPA – Residential development comprising 2 No semi-detached dwellings and a terraced block of 4 No dwellings, 1 No ground floor flat and 1 No maisonette at land to the north of Gable Terrace, Wheatley Hill for Mr K Hall

RESOLVED that the information given, be noted.

7 HEAD GROUNDPERSONS REPORT

The Clerk reported that routine work had been undertaken in the Cemetery and around the village since the last meeting, details of which were outlined to Members.

RESOLVED that the information given, be noted.

8 CLERK'S REPORT

(1) Allotments/Stable Blocks

(i) Waiting List

The Clerk provided Members with details of the waiting list for allotments and stable blocks.

RESOLVED that the information given, be noted.

(2) Salt Bins

The Clerk reported that following the last meeting Durham County Council had replaced the missing salt bin at Wordsworth Avenue, numbered EA290.

RESOLVED that the information given, be noted.

(3) Revised Code of Conduct

The Clerk reported that following a recent consultation on the addition of "disrepute" to the existing NALC Code of Conduct the CDALC Executive Committee had recommended that the revised wording of the Code be adopted.

RESOLVED that the revised Code of Conduct be adopted.

(4) General Data Protection Regulations

The Clerk reported that she had attended a training session on the new General Data Protection Regulations (GDPR) on 1 November 2017.

Members were advised that the GDPR would come into force on 25 May 2018. The new regulations were more extensive in scope and application than the Data Protection Act (DPA) and extended the data rights of individuals.

Organisations would be required to have clear policies and procedures to protect personal data and demonstrate compliance. The GDPR carried considerably tougher penalties than the DPA and organisations in breach of the regulation could expect substantial fines.

## Wheatley Hill Parish Council – 13 November 2017

It was the responsibility of organisations to ensure they were GDPR compliant to avoid any challenge either from the ICO, members of the public or the courts.

**RESOLVED** that the information given, be noted and further developments be awaited.

### (5) Front Street

The Clerk reported that she and the Chair attended a meeting with County Councillors and officers on 19 October 2017 to discuss the Front Street.

At the meeting concern was expressed regarding the lack of powers Durham County Council had in relation of issues including absentee landlords, the condition of properties on the Front Street and boarded up properties which were either empty or occupied.

With regard to boarded up properties Members discussed the use of vinyl window images which could be used to improve the visual appearance of the properties.

Reference was made to previous action plans, multi-agency approaches and completed projects taken to-date to improve the area. It was agreed that the previous action plan for the area would be circulated.

It was essential that the relevant officers were involved and it was suggested that a further meeting, to include a walkabout, be held in Wheatley Hill to allow Members and officers to view the problems first hand.

**RESOLVED** that the information given, be noted and further developments be awaited.

### (6) The Last Shift

The Clerk reported the receipt of correspondence from the Last Shift which gave details of a proposed information board and time capsule.

Members were advised that the Last Shift proposed to bury a time capsule when the artwork was unveiled in May 2018. It was considered this would be best under an information board situated near the statue.

It had previously been agreed that the statue would be set in a surround similar to the setting of the Thomas Kenny stone. It was suggested that the information board reflect the same style and design as the information board located at the Thomas Kenny stone.

**RESOLVED** that approval be granted for the time capsule and information board.

## 9 PAYMENTS

**RESOLVED** that the payments listed be endorsed.

CHQ NO	PAYMENT TO	DETAIL	COST	VAT	TOTAL
105362	J Dent	Skip Hire	215.00	43.00	258.00
105363	Horns	Cemetery - Bedding Plants	86.66	17.34	104.00
105364	J Thompson	Telephone Allowance	25.00		25.00
105365	J Thompson	Reimbursements	86.46		86.46

## Wheatley Hill Parish Council – 13 November 2017

105366	Poppy Appeal	Poppy Wreath	17.50		17.50
105367	Great North Air Ambulance	Section 137 Donation	100.00		100.00
105368	All Saints Church	Section 137 Donation	300.00		300.00
105369	Wheatley Hill Constitutional Club	Section 137 Donation	300.00		300.00
105370	P Milton	Boiler Service - Heritage Centre/Bungalow	100.00		100.00
105371	P Armin	Structural Survey - Last Shift	100.00		100.00
105372	JAC's Accountancy Limited	Payroll Services - November 2017	20.00	4.00	24.00
Internet Banking	Payroll	Wages - November 2017	4086.73		4086.73
Internet Banking	Councillors Mrs M Goyns and Mrs L Stewart	Attendance Allowance	434.56		434.56
Internet Banking	HMRC/DCC	PAYE/Pension - November 2017	2583.20		2583.20
Direct Debit	British Telecom	Telephone/Internet	45.74	9.15	54.89
Invoice 6	Co-Op Bank	Service and Commission Charges	9.50		9.50
			<b>TOTAL</b>	<b>8,510.35</b>	<b>73.49</b>
					<b>8,583.84</b>

### 10 RISK MANAGEMENT

The Clerk advised there was nothing to report.

### 11 ANY OTHER BUSINESS

#### (1) Dog Fouling/Rubbish

Members reported that many of the roads and pavements throughout the village were covered in rubbish and spoilt by dog fouling.

**RESOLVED** that the matter be reported to Durham County Council.

#### (2) Pathway – Wordsworth Avenue

Members reported that the hedges and trees on the pathway leading to the school to the rear of Wordsworth Avenue were overgrown needed trimming back.

**RESOLVED** that the Parish Council cut back the trees and hedges.

..... Signed

..... Dated