

**THE MINUTES OF THE MEETING OF THE WHEATLEY HILL PARISH COUNCIL
HELD ON MONDAY 8 APRIL 2019**

Present: Councillor J Miller (Chair)
Councillors E Carr, B Miller and C Stogdale

Apologies: Councillors E Goyns, M Goyns, L Stewart and L White

1 THE MINUTES OF THE LAST MEETING held on 4 March 2019 a copy of which had been circulated to each Member, were approved and signed by the Chair.

2 PUBLIC QUESTIONS

There was no public present at the meeting.

3 POLICE

Members were advised that 177 incidents had been reported which included 10 reports of anti-social behaviour, 7 thefts, 3 criminal damage, 4 burglaries and 6 vehicle crimes.

Members were advised that year to date crime was down 5% and anti-social behaviour was down 9%.

RESOLVED that the information given, be noted.

4 COUNTY COUNCILLORS REPORT

There was no County Councillors present at the meeting.

5 CORRESPONDENCE

(1) Requests for Financial Assistance

(A) Citizens Advice County Durham

The Clerk reported the receipt of a request for financial assistance from the Citizens Advice County Durham.

RESOLVED that a donation of £50.00 be made from the Section 137 Budget.

(B) 1st Wheatley Hill Rainbows

The Clerk reported the receipt of a request for financial assistance from the 1st Wheatley Hill Rainbows.

RESOLVED that a donation of £330.00 be made from the Section 137 Budget.

(2) Letters of Thanks

The Clerk reported the receipt of the following letters of thanks.

Wheatley House Moving Forward
Mr J Davies and Mr K Walton

RESOLVED that the information given, be noted.

(3) Wheatley Hill Steering Group

The Clerk reported that the next meeting of the Wheatley Hill Steering Group would be held on 11 April 2019 at 1pm in Wheatley House.

RESOLVED that the information given, be noted.

6 PLANNING

(1) Applications

DM/19/00621/FPA – Erection of two and single storey extension to rear of Braelea, Durham Road, Wheatley Hill DH6 3LJ

DM/19/00740/FPA – Single storey extension to side at 12 Quilstyle Road, Wheatley Hill DH6 3RF

DM/19/00740/FPA – Construction of two detached dormer dwellings at Greenhills Farm Cottage, Wheatley Hill DH6 3QS

(2) Approvals

DM/18/03005/FPA – Proposed change of use to caravan storage at Rock Farm, Wheatley Hill DH6 3NL

RESOLVED that the information given, be noted.

7 HEAD GROUNDPERSONS REPORT

The Clerk reported routine work had been undertaken in the Cemetery and around the village since the last meeting, details of which were outlined to Members.

RESOLVED that the information given, be noted.

8 CLERK'S REPORT

(1) Allotments/Stable Blocks

(i) General

The Clerk provided Members with an update on issues raised at the allotment site visit held on 25 February 2019.

RESOLVED that the information given, be noted

(ii) Allocations

The Clerk reported that following the last meeting the following offers were made;

Allotment 4 – tenant of allotment 15
Allotment 13 - allocated to applicant 4/2018
Allotment 14 - allocated to applicant 1/2019

Members were advised that all the offers had been accepted but the rent was still to be paid on plots 4 and 14.

RESOLVED that the information given, be noted.

(2) Quads/Off-Road Bikes/Parking – Primary School

The Clerk reported that following a Police demonstration of the SelectaDNA spray on 21 March 2019 the Parish Council, together with Wingate and Thornley Parish Councils agreed to fund the DNA sprays for use by Police in the three villages. County Councillors for the area had also agreed to fund additional sprays if required.

Members were advised that the cost of the DNA spray kit, which included a holster and spray was £95.00 exclusive of VAT. Replacement sprays cost £75.00 exclusive of VAT. Delivery was £10.00.

The Police had advised that after assessing the number of officers covering the west area (Wheatley Hill, Wingate and Thornley) they considered 1 unit per area and a replacement spray was enough and had submitted a quotation based on this amount. The Police would place the order and charge for the unit price only exclusive of VAT.

Members were advised that the cost per Parish Council to proceed on this basis was £170.00 based on the following;

1 x SelectaDNA Defence Spray Kit (Holster & DNA Spray) = £ 95.00
1 x SelectaDNA Spray = £75.00

The Police would place the order and invoice Wheatley Hill Parish Council for the full amount. Wheatley Hill Parish Council would then recover £170.00 from Wingate and Thornley Parish Councils. Wheatley Hill Parish Council would pay the £10.00 delivery fee.

RESOLVED that the information given, be noted.

(3) Trade Waste Contract 2019/2020

The Clerk reported that Durham County Council had provided a quotation of £648.96 for the annual trade waste contract for the Cemetery.

This was an increase of £18.96 on the previous year. The contract price was based on 3 bins on alternative weekly collections.

RESOLVED that the information given, be noted.

(4) Wheatley Hill Community Association - Meals on Wheels

The Clerk reported that at the Parish Council meeting held in January 2019 it was agreed to provide financial assistance towards the Meals on Wheels service provided by Wheatley Hill Community Association for the 2019/2020 financial year.

RESOLVED that the donation of £8,996.00 be paid to Wheatley Hill Community Association.

(5) Cemetery

The Chair had previously reported that Father Jackson and Reverend Grieves had agreed to undertake a joint blessing of the additional grave spaces in the Cemetery.

Member were advised that a provisional date of 18 May 2019 had been suggested but this was still to be confirmed.

Wheatley Hill Parish Council – 8 April 2019

RESOLVED that the information given, be noted.

9 PAYMENTS

CHQ NO	PAYMENT TO	DETAIL	COST	VAT	TOTAL	
105557	Anglian Water Business Ltd	Water Rates - Cemetery and Bungalow	1,402.16		1,402.16	
105558	North East Granite Company Ltd	Cemetery Pins	128.00	25.60	153.60	
105559	J Davies	Heating Allowance - 1st Instalment	100.00		100.00	
105560	Wheatley Hill Community Association	Section 137 Donation - Meals on Wheels	8,996.00		8,996.00	
105561	J Thompson	Telephone Allowance	25.00		25.00	
105562	Durham County Council	Supply and Deliver Planter	541.45	108.29	649.74	
105563	Durham County Council	Trade Waste	648.96		648.96	
105564	J Thompson	Reimbursement	22.61		22.61	
105565	Citizens Advice County Durham	Section 137 Donation	50.00		50.00	
105566	1st Wheatley Hill Rainbows	Section 137 Donation	330.00		330.00	
105567	Durham County Council	Council Tax - Cemetery Bungalow	1820.16		1820.16	
105568	npower	Electric - Heritage Centre	219.65	10.98	230.63	
105569	JAC's Accountancy Limited	Payroll Services - April 2019	52.90	10.58	63.48	
105570	British Gas	Gas - Heritage Centre	695.10	34.75	729.85	
105571	J Dent	Skip Hire	230.00	46.00	276.00	
105572	County Durham Association of Local Councils	Annual Subscription	393.32		393.32	
105573	North East Regional Employers Organisation	Advisory Services	295.00	59.00	354.00	
105574	G Fletcher	Internal Audit	260.00		260.00	
Internet Banking	J Davies	Reimbursements	581.23	92.75	673.98	
Internet Banking	Payroll	Wages - April 2019	4456.34		4456.34	
Internet Banking	HMRC/DCC	PAYE/Pension - April 2019	2792.51		2792.51	
Direct Debit	British Telecom	Telephone/Internet	44.89	8.98	53.87	
Direct Debit	O2	Chairs Mobile Telephone	25.62	5.12	30.74	
Invoice 23	Co-Op Bank	Service and Commission Charges	11.60		11.60	
			TOTAL	24,122.50	402.05	24,524.55

RESOLVED that the payments listed be endorsed.

10 RISK MANAGEMENT

There was nothing to report.

11 ANY OTHER BUSINESS

(1) Pot Holes

Members reported pot holes throughout the village which included the footpath outside the Co-op, the chicane on Cemetery Road and the rear of Gable Terrace. The Clerk advised that the pot holes had been reported to Durham County Council.

RESOLVED that the information given, be noted.

12 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting for the following item of business on the grounds that personal and confidential information would be disclosed.

13 STAFFING ISSUES

The Clerk provided Members with an update on staffing issues.

RESOLVED that the information given, be noted.

..... Signed

..... Dated