

**THE MINUTES OF THE MEETING OF THE WHEATLEY HILL PARISH COUNCIL  
HELD ON MONDAY 8 JULY 2019**

**Present:** Councillor J Miller (Chair)  
Councillors E Carr, E Goyns, M Goyns,  
B Miller, L Stewart and C Stogdale

**Apologies:** Councillor L White

**1** The Minutes of the last meeting held on 10 June 2019 a copy of which had been circulated to each Member, was approved and signed by the Chair.

**2 PUBLIC QUESTIONS**

There was no public present at the meeting.

**3 POLICE**

There was no Police present at the meeting.

**4 COUNTY COUNCILLORS REPORT**

County Councillor P Brookes provided an update on the following issues:-

- Footpath at the Co-op store
- Front Street
- Durham Lumiere 2019
- The Big Brass Bash – Trimdon Village – 18 July 2019

**RESOLVED** that the information given, be noted.

**5 CORRESPONDENCE**

**(1) Request for Financial Assistance - All Saints Church, Wheatley Hill**

The Clerk reported the receipt of a request for financial assistance from All Saints Church, Wheatley Hill.

**RESOLVED** that a donation of £300.00 be made from the Section 137 Budget.

**(2) Letters of Thanks**

The Clerk reported the receipt of the following letters of thanks.

Father Jackson – Sacred Heart & English Martyrs Church  
1st Wheatley Hill Rainbows  
Haswell & District Mencap  
Wheatley Hill Constitutional Club

**RESOLVED** that the information given, be noted.

**(3) Removal of Phone Box – Patton Walk**

The Clerk reported that BT had identified that the payphone at Patton Walk,

Wheatley Hill was no longer required and would be removed. Members were advised that Durham County Council were collating any comments regarding the proposal on behalf of BT.

RESOLVED that the information given, be noted.

(4) East Durham Association of Parish & Town Councils

The Clerk reported that the next meeting of the East Durham Association of Parish & Town Councils would be held on 9 July 2019.

RESOLVED that the information given, be noted.

(5) Wheatley Hill Steering Group

The Clerk reported that the next meeting of the Wheatley Hill Steering Group would be held on 15 August 2019 at 1pm in Wheatley House.

RESOLVED that the information given, be noted.

6 PLANNING

APPLICATION - DM/19/01795/FPA – Erection of fence to eastern side of existing driveway and partial resurfacing of driveway at 2 Sandwich Terrace, Wheatley Hill, Durham DH6 3LN

RESOLVED that the information given, be noted.

7 HEAD GROUNDPERSONS REPORT

The Clerk reported routine work had been undertaken in the Cemetery and around the village since the last meeting, details of which were outlined to Members.

RESOLVED that the information given, be noted.

8 CLERK'S REPORT

(1) Allotments/Stable Blocks

(a) Site Meeting – 18 June 2019

The Clerk reported details of the site meeting held on 18 June 2019 and the action taken following the meeting.

Members were advised that following representations from tenants a further meeting was held on 24 June 2019, details of which were outlined to Members.

RESOLVED that stable blocks 17 and 19 be transferred from A Townley to S Townley and the current tenancies for allotments 8, 9 and 10 be terminated on 31 July 2019.

(b) Allotment 15

The Clerk reported that the tenant of allotment 15 had requested to add an additional tenant to the tenancy agreement.

Following discussion it was RESOLVED that the request be denied.

(2) Cemetery Sub Committee

## Wheatley Hill Parish Council – 8 July 2019

The Clerk reported that a Cemetery Sub Committee was held on 20 June 2019.

Members were advised that following the meeting Mr C Gregory, the owner of the land adjacent the Cemetery, was contacted to ascertain which parcel of land he may be willing to sell. To date no response had been received.

Durham County Council was also requested to provide a further quotation to provide a 2” tarmac dressing on the Cemetery paths. To date no response had been received.

**RESOLVED** that the information given, be noted and further developments be awaited.

### (3) Parking – Primary School

The Chair provided an update on the parking situation at the primary school.

**RESOLVED** that the information given, be noted.

### (4) Quad Bikes

Members referred to the fact that residents were still not reporting incidents involving quad and off-road bikes in the village. However, it was appreciated that residents were maybe scared or apprehensive to report such incidents or get involved.

It was suggested that a poster, advising residents they could anonymously report an incident without providing any personal information, be posted throughout the village.

The poster could also advise residents that they could report incidents to the Parish Council and/or Parish or County Councillors to report it on their behalf.

**RESOLVED** that a poster advising how to report quad bikes be displayed throughout the village.

## 9 PAYMENTS

CHQ NO	PAYMENT TO	DETAIL	COST	VAT	TOTAL
105597	Zurich Municipal	Annual Insurance	5,669.98		5,669.98
105598	MKM	Fencing	20.50	4.10	24.60
105599	Horns	Gro Bags/Compost/Grass Seed/Weedkiller	175.64	35.03	210.67
105600	J Thompson	reimbursements	28.80	0.91	29.71
105601	Durham County Council	Machine Repairs	27.55	5.51	33.06
105602	J Thompson	Telephone Allowance	25.00		25.00
105603	All Saints Church	Section 137 Donation	300.00		300.00
105604	npower	Electric - Heritage Centre	195.26	9.76	205.02
105605	British Gas	Gas - Heritage Centre	284.50	14.22	298.72
105606	Durham County Council	Boulders - Community Centre	371.00	74.20	445.20
105607	JAC's Accountancy Limited	Payroll Services - July 2019	15.40	3.08	18.48
Internet Banking	J Davies	Reimbursements	563.67	112.48	676.15
Internet Banking	J Davies	Reimbursements	85.50		85.50

**Wheatley Hill Parish Council – 8 July 2019**

Internet Banking	Payroll		Wages - July 2019			4453.14		4453.14	
Internet Banking	HMRC/DCC		PAYE/Pension - July 2019			2795.71		2795.71	
Direct Debit	British Telecom		Telephone/Internet			45.83	9.16	54.99	
Direct Debit	O2		Chairs Mobile Telephone			25.62	5.12	30.74	
Invoice 26	Co-Op Bank		Service and Commission Charges			10.80		10.80	
						<b>TOTAL</b>	<b>15,093.90</b>	<b>273.57</b>	<b>15,367.47</b>

**RESOLVED** that the payments listed be endorsed.

**10 RISK MANAGEMENT**

There was nothing to report.

**11 ANY OTHER BUSINESS**

**(1) Community Centre Armed Forces Day – 29 June 2019**

Members referred to the Armed Forces Day event held at the Community Centre on 29 July 2019 and advised that it was well attended and had been a great success.

**RESOLVED** that a letter be forwarded to H Jamieson congratulating the Community Centre on the success of the event.

**(2) Former West House, Wheatley Hill**

Members reported that the land at the former West House was a mess. The grass was overgrown and there was rubbish, including a bath on the land.

**RESOLVED** that the matter be reported to Durham County Council.

**(3) Former Embassy Building**

Members reported that the land at the former Embassy building was a mess.

**RESOLVED** that the matter be reported to Durham County Council.

..... Signed

..... Dated